



ZIMBABWE EZEKIEL GUTI UNIVERSITY

FACULTY OF HUMANITIES, EDUCATION & SOCIAL SCIENCES

DEPARTMENT OF DEVELOPMENT STUDIES AND THEOLOGY

EXAMINATION PAPER

COURSE CODE : ATR 200
COURSE TITLE : English for Professional Purposes
DURATION : 3 Hours
DATE : 18 AUG 2021

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INSTRUCTIONS TO CANDIDATES:

1. Answer any THREE questions only.
2. Each question carries equal marks.
3. Start each question on a new page of your answer sheet..

AM 60 200

1. Define the term communication and clearly state its importance in an organization [25].
2. Discuss the advantages and disadvantages of formal communication in an organization [25]
3. To what extent can cultural contact be a barrier to effective communication within an organisation? [25]
4. Write a CV and a business application letter for the position of either a Social Worker or Program officer. [25]
5. Discuss any five causes of conflict within an organisation and illustrate ways of overcoming conflicts [25]

END OF PAPER