



# ZIMBABWE EZEKIEL GUTI UNIVERSITY

## FACULTY OF HERITAGE AND SOCIETAL ADVANCEMENT

DEPARTMENT OF DEVELOPMENT, PROGRAMMING AND MANAGEMENT

### EXAMINATION PAPER

#### SEMESTER 2 PART 2 (2:2)

COURSE CODE : ATR200  
COURSE TITLE : English For Professional Purposes  
DURATION : 3 Hours  
DATE : 09 JUN 2025

#### INSTRUCTIONS TO CANDIDATES:

1. Answer **Three** questions only
2. Section A is **COMPULSORY**
3. Choose any other **TWO** questions from section **B**
4. Each question carries 25 Marks.
5. Start each question on a new page of your answer sheet.
6. Use relevant examples in answering your questions

## SECTION A

1. 'There is no one model of communication that can sufficiently service the needs of all communication efforts.' As head of your department at your place of work, outline the instances where you would use each of the three models and justify your reasons.

## SECTION B

2. As a student on work related learning, it is part of your duties to attend meetings both within your department and those organisation-wide. A few months into the job you realise most of the meetings are quite dull and boring. Imagine you become a chair in one of the meetings, outline any **five** factors you would consider to ensure you do not chair dull and boring meetings.
3. You are part of the audience at one very important workshop which is unfortunately facilitated by a poor speaker who lacks essential public speaking qualities. Since you still have to report back to your organisation, outline the essential skills you would need to be an effective listener.
4. You are scheduled to engage with a group of youths from your community educating them on a very sensitive topic such as sexual abuse. Outline any five factors which influence the encoder threatening the possibility of effective communication and how these factors can be dealt with.
5. You came across the internship vacancy notice below. Create a resume in response to this vacancy. Your resume can not be over two pages and it should be sufficiently marketing.

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