



ZIMBABWE EZEKIEL GUTI UNIVERSITY

FACULTY OF HUMANITIES, EDUCATION AND SOCIAL SCIENCES

DEPARTMENT OF EDUCATION AND LEADERSHIP DEVELOPMENT

EXAMINATION PAPER

PROGRAMME: POST GRADUATE DIPLOMA IN EDUCATION

COURSE CODE: EPD 116

COURSE TITLE: INTRODUCTION TO SCHOOL ADMINISTRATION

DURATION: 3 Hours

DATE: 01. DEC 2022

INSTRUCTIONS TO CANDIDATES:

1. Answer any **THREE** questions.
2. Each question carries 100 marks
3. Start each answer on a new page of your answer booklet.

1. You have been appointed a school head at a newly established school. There is need to build various teams to enable the system to work:
 - i. Justify the selection of the internal team members [50]
 - ii. Defend the selection of external team members people [50]
2. There are increasing cases of fraud and malpractice involving school heads in Murewa District of Mashonaland East Province where you are the District Education Director. Prepare a seminar presentation to address cases of fraud and malpractice. [100]
3. You have been invited to an interview for the post of a school head at Flying High Private School. The panel wants to know if you are the right candidate for the job. A panellist asks you relate the:
 - i. Interpersonal role of the school head [35]
 - ii. Decisional role of the school head [35]
 - iii. Informational role of the school head [30]
4. Explore the notion that, the world has become a global village, in line with the practicability in the provision of education in secondary school.
5. The Provincial Education Director has requested you to prepare a paper for a seminar for school heads. This was necessitated by the dwindling professional and ethical conduct in the various schools, prompting the need to build credible professionals. Develop a paper in readiness for this seminar. [100]

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