



# ZIMBABWE EZEKIEL GUTI UNIVERSITY

## FACULTY OF ARTS

### DEPARTMENT OF THEOLOGY AND RELIGIOUS STUDIES

#### EXAMINATION PAPER

BA (Hons): Part 2 Semester 1  
ATR 200: English for Professional Purposes  
Duration: 3 Hours  
11 JUNE 2018

#### INSTRUCTIONS

Answer any three questions. Each question carries 100 marks.

1. Discuss the importance of upward and downward communication for any religious organisation.
2. Outline the characteristics of a business letter. Write a letter of invitation to a well-known preacher inviting them to a crusade organised by your church.
3. Briefly define the following terms; quorum, sine die, nem con, abstain, motion.
4. The good news of Jesus Christ has benefited immensely from the introduction of the WhatsApp platform, Discuss.
5. As a religious leader discuss the view that a good leader engages different leadership styles in different situations.
6. Design a combined Notice of a meeting and agenda for a board meeting for an International Non-Governmental Organization involved in the funding of prisoners' welfare. Your agenda should show the traditional agenda items as well as new items that are specific to the meeting.

**END OF PAPER**